



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group	
Name of organisation	Swallowcliffe Parish Council as Trustees of Swallowcliffe Vi
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify
2 - Your project	
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Tisbury
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Re-cladding & Insulating Swallowcliffe Village Hall (44)
Where will your project take place?	Swallowcliffe Village Hall
When will your project take place?	March 2011
How many people will benefit from your project?	At least 500, incl adjacent parishes
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	The Village Hall is a critical focus for our community: This is reflected in its priority in the Village Plan for 2010-11 2

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The project is in harmony with the principles of the South Wiltshire Strategic Plan and other local Plans, all of which recognise the importance of Village Halls to their communities. The Village Hall is the top priority in the Swallowcliffe Village Plan, recognising its central role in village life

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

As Trustees, Swallowcliffe Parish Council appoints the Swallowcliffe Village Hall Management Committee. Amongst other things, they are responsible for the running of the facility and its maintenance and upkeep. A close watch has been kept on the exterior of the building for the last 2 years, and following the replacement of the roof in 2006, it has become clear that action could not be delayed further. Accordingly, professional advice, has been taken, and the Trustees are convinced that re-cladding is necessary now to prevent the structural deterioration of the building. It would be profligate to do otherwise. The work needed is extensive, but this is an opportunity to improve the building too. Insulation is sorely needed, but would be almost impossible to do without removing the cladding. Injected insulation is not suitable for timber buildings, and conventional insulation, either mineral wool or the sheet proposed can only be inserted with the cladding off. Once done, the re-clad hall can continue as a unique village amenity for the foreseeable future

Any other information about your project.

Swallowcliffe is a small village in South West Wiltshire with some 200 inhabitants. In common with many other rural communities, it has lost most of its social amenities – its Public House has been the most recent casualty. Our Village Hall is our only common amenity providing a critical focus for our community: for this reason, exceptional funding is sought. It is a wooden building, now over 60 years old, timber framed and clad with elm: it is also uninsulated, and very expensive to heat. Over the years, the weather has taken its toll and, although regularly treated for pests, the cladding has been weakened by insect attack. The building has been inspected. The frame of the building appears sound, but the timber cladding is deteriorating, especially on the south and west facing aspects of the building and around the windows, to the extent that the structural integrity of the building will be jeopardised if repairs are not done. Additional background attached

3 - Management

How many people are involved in the management of your group/organisation? 9

Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

As now, by donations and minimal hire charges for the use of the Hall

If you were not awarded the full amount requested, what would be the impact on your project?

The project could not be completed in full. Effectively, the impact would be three tiered: if only local funds were available the cladding would be patched in the worst places, presenting practical difficulties since the present elm cladding cannot be matched in any way. If partial grants were given, the re-cladding might be completed, but the economies of insulation would be foregone. And, were this to be done later it would cost more and necessitate removing the new cladding.....

How will you know whether your project has made a difference in the community?

Use of the Hall

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Community First - for a Landfill Grant. Outcome awaited

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2010

Month: April

Year: 2010

A - Total income:

£2858

B - Minus total expenditure:

£1667

Surplus/deficit for year: (A minus B)

£1191

Free reserves held:

£8761

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Professional advice and Project	£2,725	Own fundraising/reserves	C	£7,000
Planning	£85			£
Building Control	£290	Parish/town council		£
Re-clad and insulate	£12,900	SW Area Board	P	£7,000
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	Landfill Grant	P	£2,000
	£			£
	£			£
	£			£
Total Project Expenditure	£16,000	Total Project Income		£16,000
Total project income B		£16,000		
Total project expenditure A		£16,000		
Project shortfall A – B		£9,000		
Award sought from Wiltshire Council Area Board		£7000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Lloyds TSB		
Please give the title name of the organisations' bank account e.g. current		Treasurer's Account Swallowcliffe Village Hall Mgm		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use				
<input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report				
<input checked="" type="checkbox"/> Income and expenditure budget for current financial year				
<input checked="" type="checkbox"/> Project budget (if applicable)				
<input checked="" type="checkbox"/> Terms of reference/constitution/group rules				
<input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Swallowcliffe has an ageing community. The Village Hall provides a key community focus, eg regular village lunches, of vital importance to this part of the community. It also provides a venue for a wide range of activities for all age groups and village interests

b) How does your project work to promote inclusion, participation and good community relations?

By providing a more sustainable and restored village hall, we will be able to accommodate more activities in greater comfort than hitherto and at less cost. The intention is to provide an enduring building to benefit the whole community, and open also to neighbouring villages to share

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date) 25/11/2010
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 04/01/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team